



GARAGE NAME:

VISUAL INSPECTION SHEET

DATE

NAME	VEHICLE	MILEAGE
TELEPHONE	REG NO.	MOT DUE
JOB CARD NO.	NEXT CUSTOMER CONTACT: JAN FEB MAR APR MAY JUN JULY AUG SEP OCT NOV DEC	

KEY	RED REQUIRES URGENT ATTENTION	AMBER ADVISORY	GREEN VISUALLY OK	BLANK NOT CHECKED
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WHEELS & TYRES	RED	AMBER	GREEN	DEPTH (MM)	MAKE, SIZE, SPEED, CONDITIONS, VALUE/BALANCE	FITTED PRICE	▼
N/S FRONT							
O/S FRONT							
O/S REAR							
N/S REAR							
SPARE							
ALIGNMENT				REPORT & RECOMMENDATIONS			
TYRE OPTION A	MAKE:	PRICE £:	VALUE £:	BALANCE £:	QTY:		
TYRE OPTION B	MAKE:	PRICE £:	VALUE £:	BALANCE £:	QTY:		

EXTERNAL	RED	AMBER	GREEN	REPORT & RECOMMENDATIONS	FITTED PRICE	▼
BRAKE/CLUTCH/TRANS O.P.						
ENGINE NOISE/SMOKE						
GLASS/MIRRORS						
DOORS/LOCKS						

LIGHTS/ELECTRICS	RED	AMBER	GREEN	REPORT & RECOMMENDATIONS	FITTED PRICE	▼
MANDATORY LIGHT (EXT.)						
HORN/WIPERS/WASHERS						

AIR CON	RED	AMBER	GREEN	REPORT & RECOMMENDATIONS	FITTED PRICE	▼
PERFORMANCE						
VISUAL INSPECTION OF SYSTEM						
REFRIGERANT LEVELS						

UNDER BONNET	RED	AMBER	GREEN	REPORT & RECOMMENDATIONS	FITTED PRICE	▼
ENGINE OIL LEVEL/A.FREEZE						
WATER/OIL/FLUID LEAKS						
CAM BELT/ALT.BELT/BATT.CON						

BRAKES & HUBS	RED	AMBER	GREEN	REPORT & RECOMMENDATIONS	FITTED PRICE	▼
PADS/DISCS/WHEEL BEARINGS						
HOSES/PIPES/CABLES						
MASTER CYL/SERVO/FLUID						

UNDERSIDE	RED	AMBER	GREEN	REPORT & RECOMMENDATIONS	FITTED PRICE	▼
EXHAUST SYSTEM/CATALYST						
MASTER STEERING/SUSPENSION						
DRIVE SHAFTS/OIL LEAKS						

NOTE: THIS REPORT IS THE RESULT OF A VISUAL EXAMINATION ONLY - FURTHER CHECKS MAY BE NECESSARY TO DETERMINE FULL EXTENT OF REQUIREMENTS

TECHNICIANS SIGNATURE		BODY DAMAGE REPORT	TOTAL PRICE FOR AUTHORISED WORK
		<p>_____</p> <p>_____</p> <p>_____</p>	<p>£</p> <p>THIS IS NOT AN INVOICE</p> <p>ALL PRICES INCLUDE VAT</p>

IN ASSOCIATION WITH

TOP SHEET - CUSTOMER COPY

YELLOW - DEALER COPY

SUPPLIED BY

